

NEWS4U



Are private bodies required to submit PAIA Annual Reports?

YES! The Regulator has decided to **request private bodies, in accordance with section 83(4) of PAIA**, to submit their reports about requests for access to records.

Private and Public bodies must register and/or submit their reports by visiting info regulator.org.za/portal



INFORMATION REGULATOR (SOUTH AFRICA)
Ensuring protection of your personal information and effective access to information

POPIA annual submissions: important reminders for end-of-June deadline

ASAIPA is pleased to report that it is already assisting members with their annual Protection of Personal Information Act (POPIA) submissions, deadline for which will be 30 June.

In keeping with its continued support through the years in terms of assisting members and their practice staffers to remain POPIA compliant, the ASAIPA legal department has acquired this year's Information Regulator's Annual Report Submission Guide – a step-by-step manual to assist with submissions, to share with members.

Feature of the guide is an eServices portal to enable navigation of the full submission process as well as submission options.

Of note in the guide's introduction, each organisation – or practice in this instance – and its information officer must be registered and be responsible for submitting the report. A practice manager, ASAIPA has advised, would be most suitable to assume this role if possible.

To assist directly with the overall submission process, ASAIPA has devised evening online webinar training sessions providing members and relevant staffers with details on how to register – if not already registered with POPIA – and how to complete the simple nine-question submission requirements.

Each webinar training session has been accredited with one ethical CPD point. The next online POPIA Act training session will be presented on the Zoom platform on Thursday evening, 28 May, from 18h00 to 19h00. Registration link:

https://zoom.us/webinar/register/WN_keMYVn6STfi6hJLUqy0tA

Details on the next webinars following this before the 30 June* deadline will be “news flashed” directly to ASAIPA members with a covering message stressing once again the importance of reports being submitted accurately and within the required timeframe.

The Information Regulator has made it quite clear that no extensions will be granted, indicating that there will be penalties before year end for those who do not comply.

ASAIPA has therefore given the assurance of support for members on all POPIA matters and will deal with all compliance enquiries from members without exception.

*Members requiring further details on the webinar training sessions - and on any other matters pertaining to the POPIA requirements - should submit these to tanya@asaiipa.co.za.

Sincerely,
ASAIPA Communication Department